## PHD BY PUBLICATION PRE-ADMISSION

## APPLICATION FORM

Prospective students requesting to undertake a PhD by Publication at Keele must complete this pre-admission element, with the objective of enabling the University to make a preliminary judgement as to

the quality and coherence of the publications or creative output to be submitted for assessment for a PhD by prior publication/portfolio, the likelihood of a submission which will meet the criteria for an award, and the ability of the relevant Faculty within the university to provide appropriate supervision and resources.

Students will be required to pay tuition [fees](https://www.keele.ac.uk/study/postgraduateresearch/feesandfunding/postgraduateresearchfees/postgraduateresearchprogrammefeesuk/), and the hosting Faculty will be responsible for providing resources to the student, as per [section 2.5 of the PGR Code of Practice](https://www.keele.ac.uk/media/keeleuniversity/policyzone20/studentandacademicservices/postgraduate-research-degrees-cop.pdf).

***International students will be subject to UK Visa Immigration entry requirements. Details on the requirements can be found online*** [***www.keele.ac.uk/visa***](http://www.keele.ac.uk/visa)***.***

## For completion by the applicant

|  |  |
| --- | --- |
| Name |  |
| Title |  |
| Address |  |
| E-mail address |  |
| Telephone number |  |
| Date of birth |  |
| Please confirm you meet the eligibility criteria | I have an undergraduate degree (or higher) from a nationally recognised higher education provider from the UK or overseas, for at least six years or more  Yes  No  And at least one of the following:  I am a Keele University staff member beyond the probationary period of employment  Yes  No  I am an honorary member of staff  Yes  No  I am an external applicant who can demonstrate a record of publications/outputs of research of appropriate quantity and quality, and I do not already hold a doctoral degree in the same or cognate discipline or area of research AND can demonstrate previous collaborations with Keele  Yes  No |
| Intended start date |  |
| Proposed supervisor (if known) |  |
| Proposed title |  |

Please include as an attachment;

1. a statement of the intended award
2. a critical commentary, including a précis of the work to be submitted and a justification for the award, not exceeding 500 words.
3. a c.v. including a full list of publications.
4. a reference
5. evidence (certificates/transcripts) of previous qualifications
6. a copy of your passport and visas (if applicable)

**For completion by the Faculty Postgraduate Research Lead**

Accept applicant

Confirmed supervisor name:

Decline applicant

Reason:

Signed:

Name:

Date:

**Annex A: Process flow chart**

**Pre-admission**

Form completed and returned to Faculty [Postgraduate Research Administrator](https://www.keele.ac.uk/study/postgraduateresearch/contact/) with supporting documents.

Supervisor provides a summary detailing the project, the supporting publications, and outputs to PGR Administrator.

If approved, offer letter generated by PGR Administrator

The student will be required to confirm acceptance of an offer.

The University Research Degrees Committee considers application.

The Faculty Postgraduate Research Administrator liaises with PGR Lead (and supervisor if known) to complete the pre-admission checks and to confirm supervision.

If declined, response provided by Faculty Postgraduate Research Director via PGR Administrator.